Winter 2020 TA Orientation

Friday, January 10, 2020
1:00 - 4:00 p.m.
Tresidder Memorial Union

12:30  **Check-in & Light Refreshments** (Outside Oak West)

1:00  **Welcome to Teaching at Stanford** (Oak West)
Sarah Church, Professor of Physics and
Vice Provost for Faculty Development, Teaching and Learning

1:10  **An Effective First Day: Laying a Foundation for You and Your Students** (Oak West)
Amanda Modell, Associate Director, Graduate Teaching Programs
Rebecca Gleit, PhD Candidate, Sociology

**Session 1: 2:10-3:00 p.m.**

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**Session 2: 3:10-4:00 p.m.**

Oak West

Major Policies & Practices Every TA Should Know: Panel and Q&A Session

Find online resources at: [https://ctl.stanford.edu/ta-orientation](https://ctl.stanford.edu/ta-orientation)
Logistics and Concurrent Session Descriptions

- The nearest gender-neutral restrooms are located across the street in the Dinkelspiel Auditorium.
- The nearest lactation room is located at 440 Escondido Mall, 2nd Floor Room 207.

Session 1: 2:10-3:00 PM

Leading Discussions in Humanities and Social Sciences (Oak East)
Max Suechting, graduate student, Modern Thought and Literature
Learn simple effective strategies to encourage student participation and make your classes engaging, interesting, and fun. This session focuses on discussions in the Humanities and Social Sciences.

Leading Discussions in Sciences and Engineering (Cypress North)
Andres Aranda-Diaz, graduate student, Department of Bioengineering
Zach del Rosario, graduate student, Department of Aeronautics and Astronautics
Learn simple, effective strategies to encourage student participation and make your classes engaging, interesting, and fun. This session focuses on discussions in the Sciences and Engineering.

Office Hours and Review Sessions in Sciences and Engineering (Cypress South)
Kathryn Ledbetter, graduate student, Department of Physics
Alexa Wnorowski, graduate student, Department of Bioengineering
Your teaching does not end in your regular section or lab. In this session we will explore how to handle interaction with individuals and groups during office hours, and how to prepare and deliver effective review sessions.

Grading Problem Sets, Labs, and Exams (Oak West)
Amy Lynne Johnson, graduate student, Department of Sociology
Michelle Ming-Hsuan Pang, graduate student, Department of Biology
What is your role as a grader? This workshop will discuss techniques and grading practices that lead to effective strategies for giving feedback on labs, quantitative and short-answer exams, and problem sets.

Session 2: 3:10-4:00 PM

Major Policies & Practices Every TA Should Know: Presentation and Q&A Session (Oak West)
Alyce Haley, Assistant Dean of Students, Office of Community Standards
Carleigh Kude, Assistant Director of Disability Advising, Office of Accessible Education
Amy E. Vorro, Program Manager, Sexual Harassment Policy Office
Get an overview of three major University policies that will impact your role as a teaching assistant: sexual harassment prevention, the Honor Code, and accommodations for students with disabilities. Brief presentations will be followed by a Q&A session with representatives from key University offices that are here to help you navigate your position as a TA and graduate student at Stanford.
The Center for Teaching and Learning supports faculty, instructors, and students in the advancement of teaching and learning through evidence-based, inclusive, and learner-centered practices.

https://ctl.stanford.edu/ta-training-support
Our services for graduate students include:

**TA Orientation**
a half-day of workshops to prepare you for your teaching role at Stanford

**Workshops & Courses**
to support you with teaching and mentoring throughout your graduate career

**Small Group Feedback Sessions**
a trained consultant visits your class or section at mid-quarter, collects student feedback, and discusses it with you privately

**Video Recordings and Observations**
a trained consultant observes a class session and offers feedback and support

**Microteaching Sessions**
groups of TAs lead mini-teaching demonstrations and a consultant facilitates group reflection and discussion (arranged at your department’s request)

**MinT (Mentors in Teaching) and Teaching Consultants**
programs that train you to mentor and consult with other graduate students

**Technology Tools and Platforms**
including Canvas, eportfolios, learner response systems, tablet-based learning, and grading technology

**Academic Coaches, Learning Consultants, and Study Halls**
resources to help you with time management, procrastination, productivity, and more

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